AMENDMENT OF FIRM'S DETAILS

Firms' Name		Parctising Certificate Numbers	

Notification of new / amended details of the Firm: ***(please √ the field next to the title of each paragraph, where there is updated information, and fill in the new information)***

1. Change in firm's name:
[please attach: - the new company certificate from the Registrar of Companies, and
- the current original practising certificates]

New name:

…… ……..

2. Change in the correspondence and contact addresses

New correspondence address:

Street: ……..……...…….……..……..

Town: ……..… Postal Code: …… Country ……...……

Telephone no: ……. Mobile tel. No.: ……..……..… .. Fax: ……. ……

Email address: ……..…….

Website address: ……

3. Change in the Managing Director / Partner

New Managing Director / Partner

Name: ……..……

Email address: ……..…….

4. Change in the Compliance Officer

Full Name: ……I.D. Number……

ICPAC Reg. Number (if member):……Position hold in the firm: ……

E-mail Address: ……..……..

Date of appointment: ……..……..…..

5. Change in the Owners and Shareholders of the Firm *[copy of the new certificate of Shareholders from the Registrar of Companies to be attached]***:**

	Name	ICPAC Reg. No.	Correspondence Address	Addition/Removal
1.	……..	……	……	…….
2.	……..	……	……	…….
3.	……..	……	……	…….
4.	……..	……	……	…….
5.	……..	……	……	…….

[if more, attach a separate list]

6. Change in the Members of the Management or administrative body of the Firm *[copy of the new certificate of Directors and Secretary from the Registrar of Companies to be attached]***:**

	Name	ICPAC Reg. No.	Correspondence Address	Addition/Removal
1.	……..	……	……	…….
2.	……..	……	……	…….
3.	……..	……	……	…….
4.	……..	……	……	…….
5.	……..	……	……	…….

[If more, attach a separate list]

7. Change in the Secretary of the Firm *[copy of the new certificate of Directors and Secretary from the Registrar of Companies to be attached]***:**

Name	ICPAC Reg. No.	Correspondence Address	Addition/Removal
…….	…….	……..	……..

8. Change in the Registered Address *[copy of the new certificate of Registered Address from the Registrar of Companies to be attached]***:**

New address:

Street: ……..……...……..……..……..

Town: ……..… Postal Code: …… Country ……..……

Signing on behalf of the Firm

Name: ………………………………………………………………………… Capacity:

…………………………………………………………………………
Director / Shareholder / Sole Practitioner
[Delete what is not valid]

Signature: ……………………….…………..…..……. Date: …………….

Official stamp of the firm / statutory audit firm

- -

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