

ELECTRONIC REGISTRATION FOR ICPAC SEMINARS

This document provides a “step-by-step” guidance on how to register for ICPAC Seminars via the Institute’s website.

STEP 1:

Access the [ICPAC website](#) and select "Educational Seminars".

The collage consists of six images arranged in a 3x2 grid, each with a white arrow pointing right. The images are: 1. Educational Seminars (group of people), 2. Electronic Application for Member Registration (hands shaking), 3. Questionnaires (pen on form), 4. Events (calendar), 5. Continuing Professional Development (group of people), 6. E-payments easy and fast (keyboard with padlock).

The website screenshot on the right shows the 'Announcements' section with two technical alerts (12/2025 and 11/2025) and a 'More Announcements' link. Below is the 'Events' section with a list of webinars:

Date	Event Title
9 September	Webinar 38/2025: Navigating the CSRD: Practical Insights...
10 September	Webinar 36/2025: Taxation of Holding Companies and...
10 September	ICPAC - CFO Society Exclusive Networking Event for...
11	Webinar 46/2025: IFRS

Example 1 E1

STEP 2:

Seminar selection.

Seminars

10/11/2025

Seminar 45/2025: CSRD & ESRS Demystified: A Final Debrief

30/09/2025

Webinar 44/2025: The Role of Assurance in CSRD & Introduction to EU Taxonomy – Webinar 7

25/09/2025

Webinar 43/2025: The Role of Assurance in CSRD – Webinar 6

24/09/2025

Webinar 42/2025: Navigating the CSRD: Practical Insights into the ESRS Framework – Webinar 5

23/09/2025

Webinar 41/2025: Navigating the CSRD: Practical Insights into the ESRS Framework – Webinar 4

19/09/2025

Webinar 37/2025: IFRS 15: Revenue from Contracts with Customers

Announcements

Technical Alert 12/2025

Technical Alert 11/2025

[More Announcements](#)

Events

9

September

Webinar 38/2025:
Navigating the CSRD:
Practical Insights...

10

September

Webinar 36/2025:
Taxation of Holding
Companies and...

10

September

ICPAC - CFO Society |
Exclusive Networking
Event for...

11

September

Webinar 46/2025: IFRS
Refreshers: IAS 24
Related Parties,...

Example 2 E2

STEP 3:

Select “Register”. Note that the seminar below was selected for illustration purposes as an example and for subsequent steps in current document.

Invitation to Seminar SM/2025/44-1

The Education Committee of the Institute of Certified Public Accountants of Cyprus (ICPAC) has the pleasure to invite you to the seminar SM/2025/44-1 , entitled:

Webinar 44/2025: The Role of Assurance in CSRD & Introduction to EU Taxonomy – Webinar 7

Seminar Language:
English

Who should attend:
The seminar is addressed to all members of ICPAC and as well as other interested parties.

Speakers:
Joseph Owolabi | FCCA | Past Global Chairman ACCA | Partner, Rubicola Consulting | Trainer edBOS - Nicosia

Continuous Professional Development:
Full participation to the event corresponds to **4.00 CPD units**

Members:	€90.00 (including VAT)
Students:	€90.00 (including VAT)
Non-members:	€140.00 (including VAT)

Duration:
4.75 hours

Information:
SM/2025/44-1
City: Nicosia
Venue: Webinar
Date: 30/09/2025
Time: 09:00-13:45
Available Seats: 75

[Register](#)

Announcements

Technical Alert 12/2025

Technical Alert 11/2025

[More Announcements](#)

Events

9 September	Webinar 38/2025: Navigating the CSRD: Practical Insights...
10 September	Webinar 36/2025: Taxation of Holding Companies and...
10 September	ICPAC - CFO Society Exclusive Networking Event for...
11 September	Webinar 46/2025: IFRS Refreshers: IAS 24 Related Parties,...
15 September	Webinar 39/2025: Navigating the CSRD: Practical Insights...
16 September	Webinar 40/2025: Navigating the CSRD: Practical Insights...

Example 3 E3

STEP 4:

You are now being directed to Step 4 as shown below. Depending on whether you are an ICPAC Member or Non-Member, press relevant button option to proceed.

Participation Form to Seminar SM/2025/44-1 Webinar 44/2025: The Role of Assurance in CSRD & Introduction to EU Taxonomy – Webinar 7 REGISTER Member (Individuals or Companies) Non-Member (Individuals or Companies)	Announcements Technical Alert 12/2025 Technical Alert 11/2025 More Announcements > Events 9 September Webinar 38/2025: Navigating the CSRD: Practical Insights...
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Example 4 E4

STEP 5:

A. ICPAC MEMBER

If you have selected “Member” in Step 4, you will get redirected to Login Members section as shown below. Use your login credentials, Username (ICPAC/Student Reg. No) and Password to proceed. If you forgot your password and wish to receive a new one, click on the link “Forgot your password” as shown in the below Example 5 E5 (if ICPAC Member/Student).

Login Username Password Sign in Forgot your password?	Announcements Technical Alert 12/2025 Technical Alert 11/2025 More Announcements >
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Example 5 E5

B. NON-MEMBER

If you have selected “Non-Member” in Step 4, move on to Step 6 as explained below.

STEP 6:

If you have selected the option “Member” (Step 4) and have subsequently logged in with your credentials (Step 5) your personal details will appear as automatically completed in below screen.

If you have selected the option “Non-Member” (Step 4) please fill in your personal details as shown in below screen.

Participation Form to Seminar SM/2025/44-1

Webinar 44/2025: The Role of Assurance in CSRD & Introduction to EU Taxonomy – Webinar 7

☒ Individual
 ☐ Company

ORGANIZATION DETAILS

Name / Organisation: *

Address: *

City *

Post Code *

E-mail: *

Tel. *

Fax.

PARTICIPANT'S DETAILS

Name *

Surname *

Address *

City *

Post Code *

E-mail *

Tel. *

Fax

The total amount to be paid is € 140.00

[Proceed to payment](#)

JCC gateway






Announcements

Technical Alert 12/2025

Technical Alert 11/2025

[More Announcements](#)

Events

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16 September	Webinar 40/2025: Navigating the CSRD: Practical Insights...
19 September	Webinar 37/2025: IFRS 15: Revenue from Contracts with...
23 September	Webinar 41/2025: Navigating the CSRD: Practical Insights...
24 September	Webinar 42/2025: Navigating the CSRD: Practical Insights...
25 September	Webinar 43/2025: The Role of Assurance in CSRD – Webinar...

Example 6 E6

STEP 7:

You will now be prompted to read and consent to information regarding “Terms of Use and Privacy Policy of ICPAC”. Click on required boxes to indicate consent and then “OK”.

Terms of Use and Privacy Policy of ICPAC

Overview

These terms and conditions govern your use of this website, an organization operated by The Institute of Certified Public Accountants of Cyprus. If you visit this Website, you consent and agree to the terms and conditions in this agreement. If you are not willing to accept the Agreement, please do not use this Website. Please read these conditions carefully.

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Security of Account

You are responsible to protect you account and password by controlling access to your computer and agreeing to accept responsibility for all activities occurring under your account. Minors must use website with a parent’s involvement.

Use of Content

OK

Cancel

Example 7 E7

STEP 8:

You will then be redirected to JCC Payment Portal to proceed with your payment, following completion of your card details.

JCCgateway
checkout

If the transaction is approved, a purchase for **140.00 EUR** will appear in your bank statement under the name **WWW.ICPAC.ORG.CY**

VISA



maestro.



Cardholder First Name :

Cardholder Last Name :

Cardholder Email :

Card Number :

Expiry Date (Month / Year) :

08▼

25▼

CVV2/CSC :



SUBMIT

[Cancel and return to Merchant's website](#)

VISA



SECURE

ID Check

JCCPAYMENT
SYSTEMS

Example 8 E8

STEP 9:

After completing the registration, you will receive an automatically generated confirmation e-mail from the e-mail address info@icpac.org.cy, indicating the details below.

To: XXXX

ICPAC No: XXXX

Reference number: XXXX

A purchase with the description "www.icpac.org.cy" will appear to your bank statement.

Your registration regarding webinar SM/XXXX, has been accepted.

Details for the webinar are provided below:

Town XXXX

Webinar/Seminar

Date XXXX

Time XXXX



Remain to your disposal.

*Σύνδεσμος Εγκεκριμένων Λογιστών Κύπρου (ΣΕΛΚ) - 11, Λόρδου Βύρωνος 1096 Λευκωσία
Κύπρος, Tel. +357 22870030, Fax +357 22766360, www.icpac.org.cy*

Example 9 E9

STEP 10:

At the final step, you will receive an e-mail from the email address info@icpac.org.cy, with the following text, where the receipt for payment of the seminar cost is attached, as issued by the Accounting Department of ICPAC.

'The Institute of Certified Public Accountants Cyprus - Customer Payment Receipt'

Please find attached the payment receipt regarding your 20XX Seminar XX.

If the attached payment receipt has already been provided to you, please ignore this email.

Regards,

Accounting Department

*The Institute of Certified Public Accountants Cyprus
11, Byron Avenue, 1096 Nicosia-Cyprus
P.O. Box: 24935, CY-1355 Nicosia, Cyprus*

Tel: +357 22870030

Fax: +357 22766360

Email: info@icpac.org.cy

Web Site: www.icpac.org.cy

Example 10 E10

***For any queries, please contact us at
seminars@icpac.org.cy***