

<b>General Circular:</b>	<b>11/2019 [GC 11_2019]</b>
<b>To:</b>	<b>ALL MEMBERS OF THE INSTITUTE</b>
<b>Date:</b>	<b>10 May 2019</b>
<b>Subject:</b>	<b>Nominations for election to the Council of the Institute</b>

Dear colleagues

Please be kindly informed that the next Annual General Meeting of the Institute has been fixed for **Wednesday, 26 June 2019 at 5:30pm**. The Annual General Meeting will take place at the recently renovated Nicosia Municipal Theatre.

At this Meeting four (4) members of the present Council retire by rotation, namely Messrs Odysseas Chrostodoulou, Stavros Pantzaris, Marios Skandalis and Karlos Zangoulos. All of them are eligible for re-election, except Mr Skandalis who has completed four consecutive three-year terms in office.

At present, the Council members are as follows:

Practising Members

Nicos Chimarides  
Pieris Markou  
Gabriel Onisiforou  
Maria Pastellopoulou  
Stavros Pantzaris  
Petros Petrakis  
Savvas Poyiadjis  
Demetris Vakis  
Christos Vassiliou  
Kyriacos Zangoulos

Non-Practising Members

Odysseas Christodoulou  
Marios Skandalis  
Spyros Spyrou  
Demetris Taxitaris

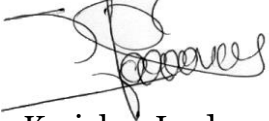
Pursuant to the Institute's Articles of Association:

- At the annual general meeting of the Institute every member of the Council who has completed three years' term in office from his last election to the Council shall retire from office.
- At the annual general meeting of the Institute every member of the Council who has served for four consecutive three-year terms in office (i.e. 12 years) shall not be eligible for re-election unless a year has elapsed from the day of his immediately previous retirement from the Council.

- At least four members of the Council must be practising members and at least four members non-practising.
- In no case more than two members of the Institute, belonging to the same Firm in the capacity of partner, shareholder or employee of the Firm, can be at the same time members of the Council.
- Every nomination proposal for election to the Institute's Council and every intention of seeking re-election must be delivered to the Institute's Secretary within a period of not less than 25 days and not more than 45 days before the date fixed for holding the Meeting.

Please find attached the related notification form which must be received by the Institute within the above-mentioned period, that is, **not earlier than 11 May 2019 and not later than 31 May 2019.**

Yours sincerely



Kyriakos Iordanou  
General Manager

Enclosure

To: The Secretary  
The Institute of Certified Public Accountants of Cyprus  
11 Byron Avenue  
CY – 1096 Nicosia

**Nomination proposal**

I ..... (Reg. Number .....)  
from ....., member of The Institute of Certified Public Accountants of Cyprus,  
nominate ..... (Reg. Number .....)  
from ..... as candidate Council member for election at the Annual General  
Meeting of the Institute, which will be held at the “Filoxenia” Conference Centre,  
Nicosia on Wednesday, 26 June 2019 at 5:30pm (or at any adjournment thereof).

Date ..... Signature .....

**Candidate’s statement**

I ..... (Reg. Number .....)  
from ..... member of The Institute of Certified Public Accountants  
of Cyprus, wish to state the following:

- (a) I accept the above nomination proposal for my election as Council member
- (b) I am a practising / non-practising member (*Note 1*)
- (c) I attach my brief curriculum vitae (*Note 2*)

Date ..... Signature .....

- Notes:
- 1. *Delete as appropriate*
  - 2. *The CV must state (a) the current employer and the position you hold, (b) the academic and professional qualifications, (c) the professional history and experience, (d) other present or past positions held and (e) the family situation. (see attached sample)*

**This notification must be delivered to the Institute’s Secretary within a period of not less than 25 days and not more than 45 days before the date fixed for holding the Meeting, that is not earlier than 11 May 2019 and not later than 31 May 2019.**

**For internal use**

	Reg. Number		Reg. Number
Member nominating	<input style="width: 100px; height: 30px;" type="text"/>	Member nominated	<input style="width: 100px; height: 30px;" type="text"/>

Date of receipt of the Notification .....

**Annual General Meeting 2019**

**Sample of a candidate's cv**

<b><i>Candidate's full name:</i></b>
<b><i>Member's registration number:</i></b>
<b><i>(A) Current employer and position held:</i></b>
<b><i>(B) Academic and professional qualifications:</i></b>
<b><i>(C) Professional history and experience:</i></b>
<b><i>(D) Other present or past positions held:</i></b>
<b><i>(E) Family situation:</i></b>

Signature: .....

Date: .....