



**General Circular 17/2017 (ΓΕ\_17/2017)**

**To: All Members of the Institute**  
**Date: 11 December 2017**  
**Subject: Annual Member Subscription for the year 2018**

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Dear Colleagues,

Please find herewith attached the Notification for the renewal of the **annual Members' subscription for the year 2018**.

The renewal of the Members' subscriptions must be made by **31 January 2018** at the latest using the attached notification form and the payment of the subscription may be done by one of the ways mentioned on the form. For speedier and more convenient transaction, you may elect to make the payment via the Institute's website [www.icpac.org.cy](http://www.icpac.org.cy) or JCCsmart. In the context of the continuous upgrading of ICPAC's services and digital transformation, the renewal of the annual subscription has been automated and thus an invoice will be sent by e-mail on 4<sup>th</sup> of January 2018, concerning the annual membership fee for the year 2018.

The Council decided to keep the annual **active members' subscription at €180 and for the fully retired members at €20**. Recognizing the difficult economic times, the Council decided to retain the subscription for the year 2018 at **€50 for those Members who are unemployed** (provided that they submit all the relevant documents from the Social Insurance Services).

**Members' Benevolent Fund:**

The purpose of the Members' Benevolent Fund of the Institute is to provide comfort to those Members and their dependents that face serious financial problems. This Fund requires reinforcement and we will appreciate it if you add your voluntary contribution to the attached remittance advice.

**Updating of personal member's details:**

You may update your personal details directly from the Institute's website from your personal account (after you log-in) at the link «**Change Profile Details**». You are kindly urged to proceed with the update of your personal details as soon as possible, so that communication with you remains unhindered.

You are kindly asked to settle the above the soonest possible at your convenience before the lapse of the deadline given. In addition it is stressed that **this circular and attached documents will be distributed via email only** and they will all be available on the Institute's website as well.

Please do not hesitate to contact us for any additional clarification required.

Yours sincerely

Kyriakos Iordanou  
General Manager